

Butler County Airport Authority  
April 9, 2020  
Monthly Board Meeting Minutes

MEMBERS ATTENDING: Victor Green

VIA PHONE: Andrew Allen, Secy/Treasurer      Matt Schrauder      Tim Shields, Chairman  
Mike Walsh, Vice Chairman      Chad Weaver      James Opalka, by phone

OTHERS ATTENDING: Stacey Daugharthy      Ike Kelly, Airport Manager      Stan Pavkovich, AirQuest

VIA PHONE: Darren Asper, Delta Dev      Kimberly Geyer, Commissioner      Mike Pawk, Solicitor

The April 2020 meeting was called to order at 4:00 PM by Chairman Tim Shields. All members identified themselves to verify a quorum. The meeting then opened with the Pledge of Allegiance. Jim Opalka made a motion to approve the minutes from the March meeting, Vic Green seconded and all were in favor.

**DELTA DEVELOPMENT UPDATE** – Darren Asper via phone

- The attached Monthly Status Report was emailed to each Member and Darren reviewed

**COMMITTEE REPORTS**

- Lease Committee, Mike Walsh, Chairman
  - Allegheny Health Network renewal – nothing new to report
- Project Committee, Matt Schrauder, Chairman and Ike Kelly, Airport Manager
  - Despite shut down, our Crack Seal and Remarking project was approved by the FAA to begin May 11.
  - Committee has not met since the last Board Meeting and all other projects are temporarily on hold.
- Scholarship Committee, Jim Opalka, Chairman
  - Meeting with Jim Cunningham is postponed. He indicated to Jim O that he would waive his fee for us.
- Marketing Committee, Andy Allen, Chairman
  - Awaiting Market Survey meeting with McFarland Johnson, which has been postponed.

**OLD AND UNFINISHED BUSINESS**

- Pennsylvania Municipal Authorities Act Board Member Training is rescheduled for June 3<sup>rd</sup>
- Boy Scouts Camporee will be rescheduled for next Spring.

**COMMISSIONER'S COMMENTS**

- The Commissioner had a phone call with Tony McClusky regarding the Corporate Hangar project and Water Grant.
  - Indicated that he will speak to DCED on our behalf

**REVIEW AND APPROVAL OF FINANCIAL REPORTS**

- The Members received March financial reports by email.
- Andy Allen made a motion to approve the financial reports, Matt Schrauder seconded and all were in favor.

**REVIEW AND APPROVAL OF BILL PAYMENTS**

- The Members received by email the list of bills from March 13 – April 8, 2020 totaling \$40,514.84.
- Mike Walsh made a motion to approve the payments, Jim Opalka seconded and all were in favor.

**GOOD AND WELFARE**

- Tim Shields thanked Ike, Stacey and Chuck for their good work, especially during this challenging time.
- Through a community wide program, Stacey arranged for the Authority to contribute 20 lunches to the hospital staff on Tuesday. Ike picked them up from Butler Dog House and delivered them to the hospital.

**ATTENDEE COMMENTS**

- Stan Pavkovich reported that AirQuest has remained open daily with slightly reduced hours and it's been slow.

**ADJOURNMENT**

- Vic Green made a motion, Andy Allen seconded and all were in favor to adjourn the meeting at 4:43 pm.

Respectfully submitted,

Stacey Daugharthy, Office Manager